



John Edward M. Acas

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Objective: A Business Management graduate with a major in Marketing Management, I am a responsible and motivated individual seeking to gain valuable experience at your company. I am eager to develop new skills and contribute to your team while learning new knowledge.

Education

Cavite State University

Bachelor of Science in Business Management Major in Marketing Management

Cavite, PHI
2024

Skills

Marketing Skills
Video/Photo editing
Microsoft proficiency
Social Media Handling
Adaptability

Work Experience

LandBank of the Philippines - G.M.A Branch

2019

Front Desk - Accomplished 80 hours duty (Work Immersion/Senior highschool Level)

- Handle customer concerns, requests, and ensure proper escalation to appropriate personnel.
- Assist in basic administrative tasks, including document filing and data entry.

Café Espacio - Pasong Saging, G.M.A Cavite

2024

Marketing Assistant - Accomplished 600 hours duty (On-the-job Training/College Level)

- Design promotional materials using tools like Canva for both digital and traditional marketing.
- Manage the café's social media platforms, including Facebook, Instagram and Tiktok
- Help with the day-to-day marketing tasks and administrative duties.

Seminars/Orientation & Training

Citizenship Advancement Training

2017

Our Lady of Peace Academy of Cavite

Optimizing The Triple C's (Content, Context and Creator)

To Impact Consumer Engagement

2023

Department of Management Cavite State University Silang Campus

Pre-Employment Orientation 2024; Creative Vitae And Acting Interview - Standout The Modern Style

2024

Department of Management Cavite State University Silang Campus

Character Reference

Ma. Cristina Bayla

OJT Coordinator and University Professor
Cavite State University — Silang, Campus
(+63) 939 934 3818

Leo P. Delibios

Cafe Espacio Owner and CEO
Pasong Saging, G.M.A Cavite
(+63) 917 301 8906

- TIN (630-955-263)
- PhilHealth (08-253061967-9)
- SSS (35-2687226-9)
- Pag-Ibig MID (1213-2465-758)