

Abigail V. Capoy
Jugan, Consolacion , Cebu
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CAREER OBJECTIVE

To widen my skills and knowledge that would help me to develop my personality and to mold my character as a future career person.

PERSONAL INFORMATION

Age : 28
Date of Birth : October 04, 1996
Place of Birth : Guijulngan, Negros Oriental
Nationality : Filipino
Civil status : Married
Religion : Born Again Christian

EDUCATIONAL ATTAINMENT

COLLEGE : University of Cebu Lapu-lapu and Mandaue
A.C. Cortes Ave. Looc, Mandaue City, Cebu, Philippines
Bachelor of Science in Business Administration
Major in Marketing Management
2014 – 2018

SECONDARY : Pajo national High School
Pajo, Lapu-lapu City
2010 – 2014

ELEMENTARY: :Soong Elementary school
Soong Centre, Mactan Lapu-Lapu City
2004-2010

AFFILIATION



Junior Marketing Association of Philippines

Member

2014 – 2018

WORK EXPERIENCE

Working Scholar/Student Assistant – Accounting's Office

University of Cebu Lapu-lapu and Mandaue

A.C. Cortes Ave, Looc, Mandaue City, Cebu Philippines

2014 – 2017

Market Researcher

SSI Dynata Global/ Outbound

Tamiya PIPC Bldg, 7 MEPZ 2 Rd, Lapu-Lapu City

November 2017- February 2018

Records Staff – SHS in charge

University of Cebu Lapu-Lapu and Mandaue

A.C Cortes Ave, Looc, Mandaue City, Cebu

April – October 2018

Customer Service Representative

Concentrix Mactan/healthcare account

The Mactan New Town Lapu-lapu City

November 2018 – July 2019

Customer Service Representative

Qualfon /Telco Account

IT Park Lahug Cebu City

September 2022- February 2023

Customer Service Representative

Firstsource Solutions Limited/ Healthcare Account

IT Park Lahug Cebu City

June 2023- April 02 2024



RELEVANT SKILLS

- Average Verbal and written skills
- Can easily adopt to working environment
- Morally esteemed and highly trustworthy
- Can work under pressure

CHARACTER REFERENCES

Ms. BethzaidaBuhayan

Records Staff

University of Cebu Lapu-lapu and Mandaue

Contact # 09655865200

Riger Kent P. Cagang

SHS Teacher

University of Cebu-LM

Contact # 09071972372

I HEREBY CERTIFY that the above information is true and correct to the best of my knowledge and belief

