

# Rochelle M. Lunar

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With strong foundation in communication and problem-solving, I excel at understanding and addressing customer needs. My background in various roles has equipped me with valuable interpersonal skills and ability to build rapport quickly. I am confident in managing inquiries, resolving issues, and ensuring customer satisfaction. Always eager to learn and adapt, I aim to contribute effectively to dynamic team.

## EDUCATION

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### COLLEGE

Daraga Community College  
Daraga Albay  
Bachelor of Elementary Education  
Batch 2016

## WORK EXPERIENCES

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- **Global Reach Outsourcing Workforce**  
Business Development Representative  
2023-Present
- **ProjectEngage Inc (Maya Business Partner)**  
Merchant/Business Onboarding Specialist  
November 2023- July 2024
- **Concentrix**  
Customer Advisor I  
December 5, 2021- October 2023
- **HC Consumer Finance Philippines Inc**  
Sales Associate  
July 2017- December 2021

## SKILLS

- Communication
- Leadership
- Punctuality
- Writing
- Call and Email Handling
- Customer Service
- Computer Skills

## ELIGIBILITY

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- Project Management
- Organizational Skills
- Problem Solving
- Attention to Detail

Board Licensure Examination for Professional Teachers Passer

## REFERENCES

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| • <b>Joshua Daet</b><br>Manager<br>Maya Business<br>09209581431     | • <b>Isabelita Almonte</b><br>District Sales Manager<br>HC Consumer Finance Philippines Inc                        |
| • <b>Joebert Labado</b><br>Team Leader<br>Concentrix<br>09209581431 | • <b>Ralph Matthew Pelagio</b><br>Sales Manager<br>Global Reach Outsourcing Workforce<br>ralph.pelagio@grow.com.ph |

I hereby certify to the validity and correctness of the foregoing information.

  
Rochelle M. Lunar