

Communication Experienced – I read the whole thing!

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Greetings,

I am writing this letter to you to apply for the position of Customer Service Representative in your company.

I have worked in the field before for almost (5 years). During my time as a Customer Service Representative, I have learned valuable skills that appear relevant to the position desired by your company. Some of these are the usage of different web-based tools or CRM. I am very much knowledgeable of Gorgias, Shopify, Zendesk, Shipstation, Recurly, Bliss, and even Salesforce.

Moreover, I have learned that I enjoy working in this field and that I can prove to be a valuable asset with my present skill set. I enjoy working with like-minded people, and I am a team player. The challenges that the said position offers are big, and I am sure that with an expert team I can take these challenges head-on.

Thank you for your time and for considering me as a candidate.

**Yours sincerely,  
Jireh James Tagay**