

ARMARIE ALIGAM ABRIGO

Blk 30 Lot 3 Carisa VI Brgy. Sto. Cristo
San Jose del Monte, Bulacan, Philippines
Cell: 09814861769

[Email: abrigoaina@gmail.com](mailto:abrigoaina@gmail.com)



WORK EXPERIENCES

Start Virtual Virtual Assistant

Optum Global Solution (Quezon City, Philippines)

Billing Analyst – November 18, 2018 – October 30, 2022

Health Advocate – September 27, 2017 – November 17, 2018

51 Talk

Online Teacher

May 9, 2016 – Dec 16, 2016

Concentrix (Cubao, Quezon City Philippines)

Customer Service Specialist

Expert Global Solutions (Cubao, Quezon City Philippines)

Customer Service Representative

December 19, 2014 – March 06, 2016

Absolute Vision Entertainment (Marikina City, Philippines)

Customer Service Associate

March 6, 2012- October 26, 2013

Viva Video City (Kamuning, Quezon City, Philippines)

Customer Service Associate

April 29, 2011- Feb 28, 2012

Viva Video City (Matalino, Quezon City, Philippines)

Customer Service Associate

Sept. 27, 2008- July 26, 2009

Viva Video City (Kamuning, Quezon City, Philippines)

Customer Service Associate

March 27, 2007- November 4, 2007

Viva Video City (Project 8, Quezon City, Philippines)

Customer Service Associate

March 31, 2006- August 30, 2006

EDUCATIONAL ATTAINMENT

TERTIARY

Access Computer College
A.Y: 2017- 2019
Course: Bachelor of Science in
Office Administration
4 Years Course

VOCATIONAL COURSE

Access Computer College
A.Y: 2015-2017
Course: Computer Secretarial
2 Years Course

SECONDARY

SAINT MICHAEL'S SCHOOL
S.Y: 1999-2003

PRIMARY

LEGARDA ELEMENTARY SCHOOL
S.Y: 1993-1999

ON THE JOB TRAINING

Our Lady of Sacred Heart School (Plaridel, Quezon City, Philippines)
Office Staff
July 7, 2016 – October 10, 2016

CERTIFICATION

NC3 Bookkeeping Passer Valid until April 2023

CHARACTER REFERENCES

Reynaldo Anos

Optum Global Solutions (Commonwealth, Quezon
City, Philippines)
Supervisor

Emilio Lanuza

Optum Global Solutions (Commonwealth, Quezon
City, Philippines)
Supervisor

I hereby certify that all the statements written above are true with all my knowledge.

Armarie A. Abrigo