

James Andrew Y. Cabigon

Cor. Humay-humay and Ceres Sts, Gun-ob
Lapu-Lapu City, Cebu 6015
(032) 492-0738;
+639062401954
james.cabigon10@gmail.com



OBJECTIVE

Obtain a position as a team-player in a people-oriented organization where I can maximize my customer-service experience in a challenging environment to achieve the corporate goals.

Skills:

- Strong Interpersonal communication skills.
- Organizational skills and customer service oriented.
- Adaptability and ability to work under pressure.
- Initiative
- Responsible and Dynamic

PERSONAL BACKGROUND

Date of Birth:	May 15, 1995
Place of Birth:	Cebu City
Civil Status:	Single
Citizenship:	Filipino
Height:	5'4"
Weight:	55kg
Religion:	Roman Catholic
Sex:	Male
Father's Name:	Ericson B. Cabigon
Occupation:	Sky Logistics
Mother's Name:	Solvie Y. Cabigon
Occupation:	Assistant Sales & Services Manager
Language:	Speaks fluently in English, Filipino and Cebuano
Interests:	Traveling, Outdoor sports, adventure, watching movies, knowing the how

and the why of things.

EDUCATION:

Tertiary Level:

UNIVERSITY OF SAN CARLOS
Bachelor of Science in Business Administration
Major in Marketing Management
Attended: SY: 2012-2016

Secondary Level:

SACRED HEART SCHOOL – JESUIT, ATENEO DE CEBU
H. Abellana St. Canduman Mandaue City
Graduated: March 2012

Primary Level:

SACRED HEART SCHOOL – JESUIT, ATENEO DE CEBU
General Maxilom Avenue, Cebu City
Graduated: March 2008

WORKING BACKGROUND

CTBC Bank | Service Associate

January 2017 - February 2020

- Serves customers by completing account transactions. Provides account services to customers by receiving deposits and loan payments, cashing checks, issuing savings withdrawals, and recording night and mail deposits. Sells cashier's checks, traveler's checks, and series e bonds.

Teleperformance | Customer Service Representative

October 2021 - January 2022

- Accepting calls from U.S based customers who have issues regarding their streaming account.
- Assists customers when they have issues on their streaming device, streaming issues, payment

NDM Marketing Solutions Inc. | Sales Representative

February 2022 - May 2022

- We help and assist our U.S based authors on marketing, advertising and promoting their books.

Abaca Baking Co. | Banquet Sales Coordinator August 2022 - Present

- We Coordinate with our clients in terms of planning, handling, and supervision of food and beverages that are to be consumed at events that are held in places like conference areas and hotels.

Seminar/Training Attended:

- 1ST Student Marketing Convention “Globalized Marketing Modern Day Cebuano Business icons.” – Cebu International Convention Center (CICC)

- 1st COMEPP Regional Convention “Leaders and managers in a Borderless World”- Cebu International Convention Center (CICC)

Date: September 21-22, 2012

- 2nd Student Marketing Convention “Globalized Marketing Mash-up: Hybrid for the new breed”- J Centre Convention Hall

Date: February 28- March 1, 2013

REFERENCE

Mr. Edwin T. Amahan
VP
Philippine Veterans Bank, Makati, Philippines
(032)512-0468
+63917 543 1504
eta221@yahoo.com

Ms. Haidee L. Ymbong
Manager (OIC)
Bank of Commerce, Lapu-Lapu branch
+63932 150 1117

Ms. Charmagne M. Macababat
ICU-Staff Nurse
Mactan Doctor's Hospital
0923 631 8715