

Hello,

I'm Rosalinda, I have 15+ years of experience as an accountant and bookkeeper with a background in QuickBooks Online, Xero, Spreadsheet, and MS Excel. I can handle all aspects of bookkeeping including invoicing, billing, accounts receivable and payable, bank reconciliations, and financial statement preparation. I am detail-oriented and efficient, ensuring that your books are accurate and up to date. I can work independently, and I can understand and follow instructions. I am quick to respond to inquiries and am committed to providing the best possible service.

Online training attended:

<https://drive.google.com/file/d/1GUfgrnZchz-d0RRdk1SRmN8cgtwdeFu/view?usp=sharing>

<https://drive.google.com/file/d/1IlmRI2whe9Utrq55uBUfGfKj8wYsGHC/view?usp=sharing>

QBO Certified - Pro Advisor:

https://drive.google.com/file/d/1ORgehiacDDGxSQc5Rp0-o_SvtWeVNgIH/view?usp=share_link

Xero Advisor Certificate

https://drive.google.com/file/d/1OOgpQCjUtg49jdbvUJJqUy_4aFoW1g6U/view?usp=sharing

Thanks & Regards,

Rosalinda C. Sumalinog