



# CATHERINE G. PORRAS

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## CAREER OBJECTIVE

Pursuing opportunity which will allow me to grow professionally, while utilizing my skills to help promote your corporate mission.

## CONTACT



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www.facebook.com/dhie.grimaldo



3482 St. Lucia Street Rocka Village  
Phase 7 Tabang, Plaridel, Bulacan

## EDUCATION

### TERTIARY

**College of the Holy Spirit 1997 - 1999**

Bachelor of Science in Hotel and  
Restaurant Management

Mendiola, Metro Manila

### SECONDARY

**La Consolacion University 1988 - 1992**

Catmon, Malolos Bulacan

### PRIMARY

**La Consolacion University 1992 - 1997**

Catmon, Malolos Bulacan

## REFERENCE

**Naneth A. Mendoza**

Production Manager

044(693-1892-95)

## EXPERIENCE

### Inventory Assistant

*Logistics/Warehouse Department  
(March 2004 - March 2015)*

Pascual Laboratories Inc.  
Km. 1 Mac Arthur Highway, Balagtas, Bulacan

### Customer Service Representative

*Telco/Sprint  
(January 2015 - February 2016)*

The Results Company Inc.  
Tiendesitas, Ortigas, Pasig City

### Account Expert

*Telco/T-Mobile  
(April 2018 - June 2022)*

Teleperformance  
Vertis North, Quezon City

### Appointment Setter

*Roadside Assistance/Agero  
(June 2022 - November 2022)*

Collective Solutions  
41 Commonwealth Avenue, Quezon City

## SKILLS



Computer Literate



Communication



Microsoft Office



Time Management