



MERCY CARREON

**CUSTOMER SERVICE SPECIALIST
REAL ESTATE VA
GENERAL VA**

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PROFILE

Customer Service Specialist with more than 10 years experience in handling Inbound and Outbound calls. Ease of developing good interpersonal relationships and ensuring customer loyalty and satisfaction.

EDUCATION

2014- De La Salle College of St. Benilde
- BS Business Administration Units
1998 - DMMSU Col. Of Education
-BS Elementary Education

SKILLS:

**COMMUNICATION
CUSTOMER SERVICE
COORDINATION
TEAM WORK
PROBLEM SOLVING**

EXPERIENCES

THE CHRISTIAN BROADCASTING NETWORK (CBN)

Partners Development Specialist
Inbound/Outbound Customer Care
Period: April 18, 2016 to June 2022

EXPERT GLOBAL SOLUTIONS

Customer Service Representative
Period: April 4, 2012 to January 2016

DILIMAN CHRISTIAN ACADEMY

Position: Preschool Teacher
Period: June 2005 to March 2012