

**Ritchel R. Bandibas**

Maguikay, Mandaue City, Cebu, Philippines

0967 - 012 – 0702

ritchelbandibas@gmail.com

**CAREER OBJECTIVE**

- To obtain a giving service in your company where I can help to assist, gain and learn knowledge, and improve some areas that I'm not good at.
- Improving my ability to work well with people, which allow me to grow personally and as an applicant.

**PERSONAL DATA**

|              |   |                        |
|--------------|---|------------------------|
| Name         | : | Ritchel R. Bandibas    |
| Home Address | : | Maguikay, Mandaue City |
| Birthdate    | : | July 29, 2001          |
| Birth Place  | : | Mandaue City           |
| Age          | : | 21                     |
| Gender       | : | Female                 |
| Height       | : | 5'0                    |
| Weight       | : | 45 kg.                 |
| Civil Status | : | Single                 |
| Religion     | : | Roman Catholic         |

## EDUCATIONAL BACKGROUND

Secondary: **Mandaue City Comprehensive National High School**

Plaridel St. Mandaue City, Cebu

Accountancy, Business, and Management

(Senior High School) S.Y. 2019– 2020

Primary: **Maguikay Elementary School**

V. Albano Street Maguikay, Mandaue City, Cebu

S.Y. 2013- 2014

## SKILLS

- Good at listening
- Good at Basic Photoshop, Canva Graphic Design and Video Editing
- Self-motivation
- Leadership skills and Decision Making
- Willingness to adapt changes
- Communication, Comfortable writing and speaking
- Good at Microsoft Word and Excel